



# PROJECT MANAGEMENT

## DESCRIPTION:

Mastering project management is an essential workplace competency and a professional qualification of growing demand. This level of project management training enables one to successfully plan, assign and manage workflow and see to the successful completion of a medium size to complex project. It enables one to lead a project team all phases of a project life cycle.

## Certificate in Project Management Level 5

### Qualification details:

Programme ID: 58359  
Number of credits: 120  
NQF Level: 05  
Duration: 12 Months

Modules-based online learning  
Monthly online training  
Monthly assessments

The iFundi Project Management NQF Level 5 qualification is designed for people working in a project environment as an experienced project administrator, new and experienced project managers or project leaders on projects of any size. Learners accessing this qualification will be working in or with project management teams, or using a project approach to their business. These projects may be technical, business, government, or community development projects and will cut across a range of economic sectors. This qualification is also of value to freelancers and strategists of all industries who handle multiple projects for various clients

**Graduates of this programme will be able to:**

### Who should study this course?

- Determine the work required to accomplish project objectives
- Develop an integrated project plan
- Develop a cost management plan
- Manage stakeholder relations
- Manage risks
- Empower team members

- Communicate effectively
- Produce detailed, relevant reports
- Grade 12 National Senior Certificate

An orientation session is conducted prior to commencement of the programme to introduce you to the programme, the online learning platform, the programme facilitator, the assessment process and your programme coordinator.

During class, your online facilitator will guide you through each module, encouraging you to contribute in discussions and participate in various learning activities and exercises that will assist you in developing the knowledge and skills required for this qualification.

For each module, you will receive a Learner Guide and will be required to complete Formative and Summative Assessments that form part of your Portfolio of Evidence, which is submitted for

## Entry Requirements

final summative assessment at the end of the programme.

## Programme Modules

### Programme Structure

<b>Module 1: Understanding Project Management</b>
1. Understanding Project Management
2. Information gathering on projects
3. Written communication on projects
<b>Module 2: Initiating a Project</b>
4. Oral communication on projects
5. Project Initiation phase of the project lifecycle
<b>Module 3: Planning a Project</b>
6. Why does a Project need a Plan?

7. Project Kickoff
8. Writing the Project Scope Statement
9. Writing the Project Scope Statement
10. Developing the Work Breakdown Structure
11. Developing the Project Schedule
12. Planning stakeholder management
13. Cost Management
14. Risk Management
15. Finalising the Project Plan
<b>Module 4: Executing a Project</b>
16. Executing the Project
<b>Module 5: Monitoring and Controlling a Project</b>
17. Monitor and Control a Project
<b>Module 6: Project Closure</b>
18. Project Closure

## Programme Modules

Unit standard SAQA ID	Unit standard description	Level	Credits	Unit standard Type
<a href="#">243811</a>	Determine the work required to accomplish the objectives and organise the scope of a simple to moderately complex project	5	7	Core
<a href="#">243813</a>	Develop a project cost management plan for a simple to moderately complex project	5	12	Core
<a href="#">243824</a>	Develop an integrated Project Management plan for a simple to moderately complex project	5	8	Core
<a href="#">243820</a>	Develop an optimised work and resource schedule for a simple to moderately complex project	5	12	Core

<a href="#">243980</a>	Manage risks on a simple to moderately complex project	5	6	Core
<a href="#">243815</a>	Manage stakeholder relations on a project	5	12	Core
<a href="#">243812</a>	Monitor and control the execution of the project management plan for a simple to moderately complex project	5	12	Core
<a href="#">115823</a>	Gather and manage information for decisionmaking	5	5	Fundamental
<a href="#">115789</a>	Sustain oral interaction across a wide range of contexts and critically evaluate spoken texts	5	5	Fundamental
<a href="#">115790</a>	Write and present for a wide range of purposes, audiences and contexts	5	5	Fundamental
<a href="#">243819</a>	Coordinate the closure of a simple to moderately complex project	5	8	Elective
<a href="#">243823</a>	Develop a preliminary project scope statement for a simple to moderately complex project	5	12	Elective
<a href="#">243817</a>	Develop a project risk management plan for a simple to moderately complex project	5	7	Elective
<a href="#">243814</a>	Establish a project or project phase and its processes for a simple to moderately complex project	5	14	Elective